## Tally course content

- 1. Introduction of Tally.
- 2. Features of Tally.
- 3. Company Creation/Modify and Delete in Tally.
- 4. Ledger(all items)Creation,Modify and Delete in Tally.
- 5. Vouchering-Basic Accounting Problems in Tally
- 6. Cash and Bank transactions in Tally.
- 7. CONTRA-Deposits and withdraw in Tally
- 8. Bank to Bank transaction entries in Tally.
- 9. Bank Cheques entries in Tally
- 10. Error rectifications in . Tally
- 11. Depreciation in Tally
- 12.Partnership in Tally.
- 13. Credit Operations in Tally.
- 14. Inventory Management (or) Stock Base Management in Tally.
- 15. Purchase Returns and Sales Returns in Tally.
- 16. Trade or Credit Discount Entries in Tally.
- 17. Cash Discount Entries in Tally.
- 18. Purchase order entries in Tally.
- 19. Sales order entries in Tally.
- 20. Godowns Management Accounts entries in Tally.

## **MOKSHA TRAININGS**

- 21. Multi Currency entries in Tally.
- 22.Bank Reconciliation
- 23.Bills Payables and Receivables
- 24. Multiple Price Levels Entries in Tally.
- 25. Drawing Entries in Tally.
- 26. Backup and Restore
- 27. Interest Calculation
- 28. Cost centers.
- 29. Zero values vouchers.
- 30. Rejections in and out vouchers.
- 31. Last Year Trading Account Entries in Tally.
- 32. Income tax
- 33. TDS
- 34. TCS
- 35. Payroll
- 36. GST (GOODS AND SERVICE TAX)
  - a.Tax on Local purchases
  - b.Tax on non-local purchases
  - c.Tax on Local sales
  - d. Tax on non-Local sales
- 37. Adjustment entries

## **MOKSHA TRAININGS**